

## Circuit Pastor Call Meeting Agenda

- 1) Opening Devotion by CP
- 2) Preliminary Comments
  - a. Ask that no SmartPhones be used during the meeting
  - b. Remind them that none of the candidates know they are on this list
- 3) CP Presents Call List

Note: Walk through the document. Yes, people can read it for themselves, but it helps them digest the info. (You don't need to read everything, but do hit the highlights.)
- 4) Motion to Accept Call List
- 5) Option – Discussion or Cast First Ballot

Note:  
I usually encourage the casting of the first ballot before much discussion because it can narrow things down quite a bit and, in my opinion, reduces the possibility of “campaigning” for a particular candidate. BUT, it's their meeting...So, if they want to have discussion before a first ballot, that's fine.
- 6) Prayer

Note: I prefer to pray before each ballot (even the first) because at any time there can be a simple majority.
- 7) Balloting Continues Until Simple Majority is Reached
- 8) Motion for Unanimous Ballot Once Simple Majority is Reached
- 9) Once Call has been Placed

Ask Voters to

  - a. Hand in Call Sheets (leadership may keep one copy for records and for contact info) and make sure they are destroyed.
  - b. Give leadership time to contact candidate before sharing Call results/posting anything online (2hrs)
- 10) Recess of Meeting (allows them to reopen meeting at any time/expedience for Call Process
- 11) Closing Prayer – CP or home associate pastor
- 12) Following Meeting –
  - a. Make sure they contact the called candidate
  - b. Make sure Call List Sheets are destroyed
  - c. Email DP the results/including each ballot count – It helps for future Call Lists, if needed.