

#### **MAP Portal Reminders**

Portal login address: <a href="https://map.christianfamilysolutions.org/login">https://map.christianfamilysolutions.org/login</a>

### On the portal you can:

- Make a referral
- Check your balance of hours
- Purchase additional hours for your organization (to authorize hours for a specific member, let the counselor know or email <a href="map@wlcfs.org">map@wlcfs.org</a>)
- See any unpaid invoices
- Pay invoices from the portal or print them out and mail a check

## You can also choose to (by contacting us):

- Change the amount of hours to refill (default is 5)
- Refill hours at a different point (default is when balance dips below 0)
- Turn off automatic refill
- Turn off or change notifications
- Make member names visible
- Add additional users to your portal (this you can do right from the portal or let us know)

# Helpful videos on navigating the portal can be found here:

https://www.youtube.com/playlist?list=PLIPbXIVddmika7mm7do6gtLxcrNoEbfSx

#### **Questions? Contact:**

- Sarah Reik, MAP Manager sreik@wlcfs.org / 414-702-3154
- Melissa Sentowski, MAP Billing Coordinator msentowski@wlcfs.org / 262-293-9384